

ISOLATION PROTOCOLS

Isolation Coordinator (volunteer) identified and trained (refer to Return to Work Training).

- Recommend Nurses, EH&S, HR, supervisors, or others trained in First Aid be possible Isolation Coordinators.

Protocol in place is to isolate employees if they are symptomatic on site.

- Should include room to isolate the employee, PPE, communication with local health authorities and transport based on their instructions, disinfection of the room.

Isolation Protocol

Employees who become ill at work, advise employees that if a person feels ill, or if someone observes that another person is exhibiting symptoms of COVID-19 at work, they are to contact an Isolation Coordinator.

Phones or other means of communication are preferable so the Isolation Coordinator can wear the appropriate PPE prior to aiding an ill employee. If the Isolation Coordinator is directly contacted by an employee with a suspected infection, they should ask the employee to go directly to a room that has been designated as a place of isolation. The most direct route should be used.

What is an Isolation Room?

An Isolation Room is a disinfected enclosed space where a person who is exhibiting symptoms of COVID-19 can be guided to for further evaluation.

Isolation Procedure

- Infected EE arrives in the Isolation Room, immediately provide PPE.
- Anyone attending to a person exhibiting symptoms should wear PPE.
- The Isolation Coordinator should document the person's symptoms and call the local health authority or medical office to seek advice regarding transportation and location.
- The Isolation Coordinator should direct the ill employee to go home or to the nearest health center as advised by the local health authority. Public transportation should not be used.
 - If the infected person is well enough to drive their own vehicle, ask them to use it.

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- If the PRT team is to transport the person in another vehicle, ensure that the infected person continues to wear PPE through the trip, disposing PPE after returning to site.
- The Isolation Coordinator, in coordination with the PRT, should:
 - Identify persons who may have been in contact with the suspected infected employee.
 - Advise employees that they may have been in contact with a suspected infected employee, to carry out a self-screening check every morning, and based on the results, to contact the HR department or company designee.
- Ensure that both the isolation area and potentially infected employee's workstation and transport vehicle is thoroughly cleaned and disinfected, in addition to all other common surfaces recently touched by the infected employee.
 - All persons carrying out this cleaning should wear PPE; used PPE should be appropriately discarded prior to resuming normal work functions.

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